



Dental Assistant - Job Description

The Albrecht Free Clinic meets the medical and dental of uninsured and low-income individuals living or working in Washington County. Our dental program provides emergency care, basic restoration, oral hygiene and oral health education to individuals who qualify.

If you're passionate about helping others and committed to making a difference, the Albrecht Free Clinic wants to meet you! We are seeking a purpose-driven dental assistant to join our team and to provide quality, compassionate care to those who need it most. This is a part-time position and perfect if you're looking for a rewarding career.

The right candidate will:

- be an outstanding communicator; both with patients and with coworkers
- demonstrate proper knowledge of dental terminology, instruments, and proper tray setups
- be self-motivated & mission driven
- be dependable & efficient
- develop positive and supportive patient rapport
- effectively work as part of a team and individually
- display logical reasoning and good decision making skills when responding to situations
- be committed to improving the health of the community

Essential responsibilities

- assist dentists with chairside treatment
- accurately chart conditions of decay and disease for diagnosis and treatment by dentist
- take digital/radiographs
- set-up and sterilize operatories, instruments, and ensure adherence to sterilization standards
- support clinical cleanliness and infection control
- stock treatment areas and dental-related inventory
- provide oral hygiene education & home care instructions
- adhere to all HIPPA and OSHA guidelines as they pertain to dental office operations

Qualifications

- Minimum of one year dental assistant experience (preferred)
- Knowledgeable about dental protocols and industry standards (preferred)
- Fluent in English & Spanish (preferred)
- The COVID vaccine is required for all staff.

One year of dental assistant experience is preferred, but we are willing to train the right person!

Pay

Up to \$25 per hour depending on experience.

If you are looking not just for a job, but for an opportunity to make a difference, we want to meet you!
Please send a cover letter and resume to our Executive Director Ruth Henkle at
ruth.henkle@albrechtfreeclinic.org.